



The Rockefeller University

1230 York Ave New York, NY 10065

Procurement Requisition Form

This Requisition Form should be used only when IAS iProcurement is not available and upon approval by Purchasing. To be used for external vendors (no stockroom items & no Radioisotopes). When iProcurement is available this form will not be accepted.

Date _____

Approved By Lab representative _____

User/Ext _____

Department _____

Need By Date: _____

| Vendor | Qty | UOM | Catalog# | Description | Size | Price |
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Account (PTAEO) To Charge: _____

Note To Buyer: _____

Approved By Purchasing _____

Completed forms should be faxed to Purchasing at XT 7905